

Brochure



Report on Sensitization Program

An Initiative by the IQAC

Session on “NAAC Accreditation & Its Requirements”

**Speaker: Prof. (Dr.) Kapil Kumar
Director, IQAC**

Swami Vivekanand Subharti University, Meerut

Date: 04th June 2025(Friday)

Time: 08:30 AM onwards

Venue: Seminar Hall, Faculty of Physiotherapy & Allied health science



Notice

Jai Hind,

To the Dean/Principal of:

1. Faculty of Physiotherapy & Allied Health Sciences
2. Subharti College of Hotel Management
3. Faculty of Science
4. Faculty of Arts and Social Science and
5. Faculty of Fine Arts

Madam/Sir,

Following the decision taken under Agenda Item No. 94 of the IQAC meeting held on 3rd and 4th April 2025, titled: **"To conduct faculty-wise sensitization/capacity building programs on NAAC accreditation and its requirements by IQAC,"** with the kind approval of the Hon'ble Vice-Chancellor, the IQAC is organizing a Sensitization Program as per the following details:

Date: 5th June 2025 (Thursday), Time: 8:30 AM onwards [Session I: 08:30 AM to 11:00 AM, Session II: 2:00 PM to 4:00 PM]

Venue: Seminar Hall, Faculty of Physiotherapy & Allied Health Sciences

Target Participants -

1. All faculty members and staff (involved in the documentation of AQAR and SSR) for the Faculty of Physiotherapy & Allied Health Sciences and Subharti College of Hotel Management.
2. Faculty/staff members from the Faculty of Arts and Social Science, Faculty of Fine Arts, and the Faculty of Science who were absent during the earlier sessions on 26th April, 7th, 9th, and 29th May 2025. **Although the list of absentees from the earlier sessions held on 26th April, 7th May, 9th May, and 29th May 2025 was shared, it is attached again here for reference.**

Speaker: Prof. (Dr.) Kapil Kumar, Director – Internal Quality Assurance Cell (IQAC), Swami Vivekanand Subharti University

Objective of the Program- The primary objective of this program is to enhance understanding and build the capacity of faculty and administrative staff regarding the structure, processes, and documentation requirements as outlined by the NAAC. All criteria and sub-criteria, along with their specific requirements, will be comprehensively discussed during the session.

Request to Dean/Principal: The Dean/Principal of the respective Faculty is requested to:

- Circulate this information among faculty and staff members.
- Ensure active participation of all faculty and staff (involved in the preparation of AQAR/SSR documentation) in the program.
- The Faculty of Physiotherapy & Allied Health Sciences and Subharti College of Hotel Management are requested to submit the list of all faculty and staff members to IQAC in MS Word or Excel by 3rd June 2025 to prepare the attendance sheet.

--With Regards

 photograph

Prof. (Dr.) Kapil Kumar
Director - IQAC

Swami Vivekanand Subharti University

#: 9719549900, Ext.: 2005

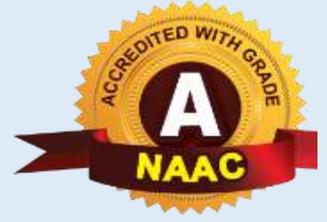
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General Details

| | | | |
|---|--|--|---|
| Title of the Activity | “Sensitization Program on NAAC Accreditation & Its Requirements” | Level of Program (State/National/International, etc.) | In-house |
| Focused Area | Training and Learning | Date of Activity | 04th June 2025 |
| Activity Organized By | Internal Quality Assurance Cell | Day | Friday |
| Name of the Associated Faculty/College/Department/Outside Agency | None | Time | 08:30 AM onwards |
| Name and address of Guest Speaker | Dr. Kapil Kumar Director, IQAC Swami Vivekanand Subharti University, Meerut | Venue | Seminar Hall, Faculty of Physiotherapy & Allied health science |
| Total Participants | 30 | Organizing Coordinator(s) | IQAC |
| Non-Teaching Staff | Not Applicable | Target Audience: | Faculty of Science |



Objective of the Activity

The primary objective of the sensitization program was to familiarize faculty members, administrative staff, and stakeholders with the *NAAC Health Science Manual*. The session aimed to strengthen their understanding of the accreditation framework, quality benchmarks, and documentation practices specific to health science institutions. The broader goal was to align institutional practices with NAAC expectations and foster a culture of continuous quality improvement.

Description

Organized under the institution's Internal Quality Assurance Cell (IQAC), the sensitization program featured an expert-led session that provided a comprehensive overview of the NAAC Health Science Manual. Special emphasis was given to the *seven criteria* that form the backbone of the accreditation process:

1. **Curricular Aspects** – Curriculum design, academic flexibility, value-added courses, cross-cutting issues, and feedback mechanisms. The session highlighted documentation of curriculum enrichment, stakeholder participation in curriculum revision, and statutory body involvement.
2. **Teaching–Learning and Evaluation** – Student enrolment, outcome-based education, ICT-enabled learning, innovative methodologies, inclusion practices, and transparent evaluation systems. Focus was also placed on faculty development and student-centric approaches.
3. **Research, Innovations, and Extension** – Building a research culture through funding, publications, patents, consultancy, and community outreach. Practical strategies for documenting research activities, extension work, and collaborations were shared.
4. **Infrastructure and Learning Resources** – Adequacy and maintenance of classrooms, laboratories, libraries, simulation and clinical labs, IT facilities, and budget allocation. Health science-specific infrastructure such as skill labs, hospitals, and digital resources received special attention.
5. **Student Support and Progression** – Mentorship, scholarships, career guidance, placement services, student participation, and tracking progression to higher studies or careers. Alumni engagement and holistic student development were emphasized.
6. **Governance, Leadership, and Management** – Institutional vision and mission, decentralization, participative management, e-governance, professional development, performance appraisal, and financial management, with a focus on transparency and accountability.

7. **Institutional Values and Best Practices** – Sustainability, gender equity, inclusivity, professional ethics, and institutional distinctiveness. Participants were encouraged to document and showcase innovative and best practices.

Outcomes of the Activity

- Participants gained clarity on all seven NAAC criteria and their practical implications.
- Departments became better prepared for criterion-wise data collection and documentation.
- Institutional teams began identifying gaps and aligning practices with NAAC benchmarks.
- A structured framework was developed for departmental contributions to the Self-Study Report (SSR).

Analysis of Participants' Feedback

Feedback was collected through structured forms. Key highlights include:

- Over 90% of participants rated the session as “*Highly Useful.*”
- Participants appreciated the clarity of explanations and real-world examples.
- Suggestions included conducting department-specific workshops for discipline-wise indicators.
- Some participants requested hands-on training for NAAC portal data entry.

Overall, the feedback reflected strong engagement and a clear demand for ongoing training.

Our Mapping Practice

following the program, the institution initiated an internal mapping exercise to align current practices with NAAC requirements. Departments were tasked with:

- Identifying existing documentation.
- Mapping it to relevant key indicators.
- Highlighting gaps for improvement.

A centralized repository was proposed to streamline data collection and submission, while IQAC began coordinating periodic reviews to monitor progress and ensure compliance.

Conclusion

The sensitization program successfully laid the foundation for institutional engagement with the NAAC Health Science accreditation framework. By demystifying the seven criteria and their documentation requirements, it empowered stakeholders to actively contribute to the quality assurance process. The program underscored the importance of systematic, evidence-based practices and has served as a

catalyst for strengthening the institution's internal quality culture.



Pictures of the Activities (Geotagged):

Glimpse of the participants in the session

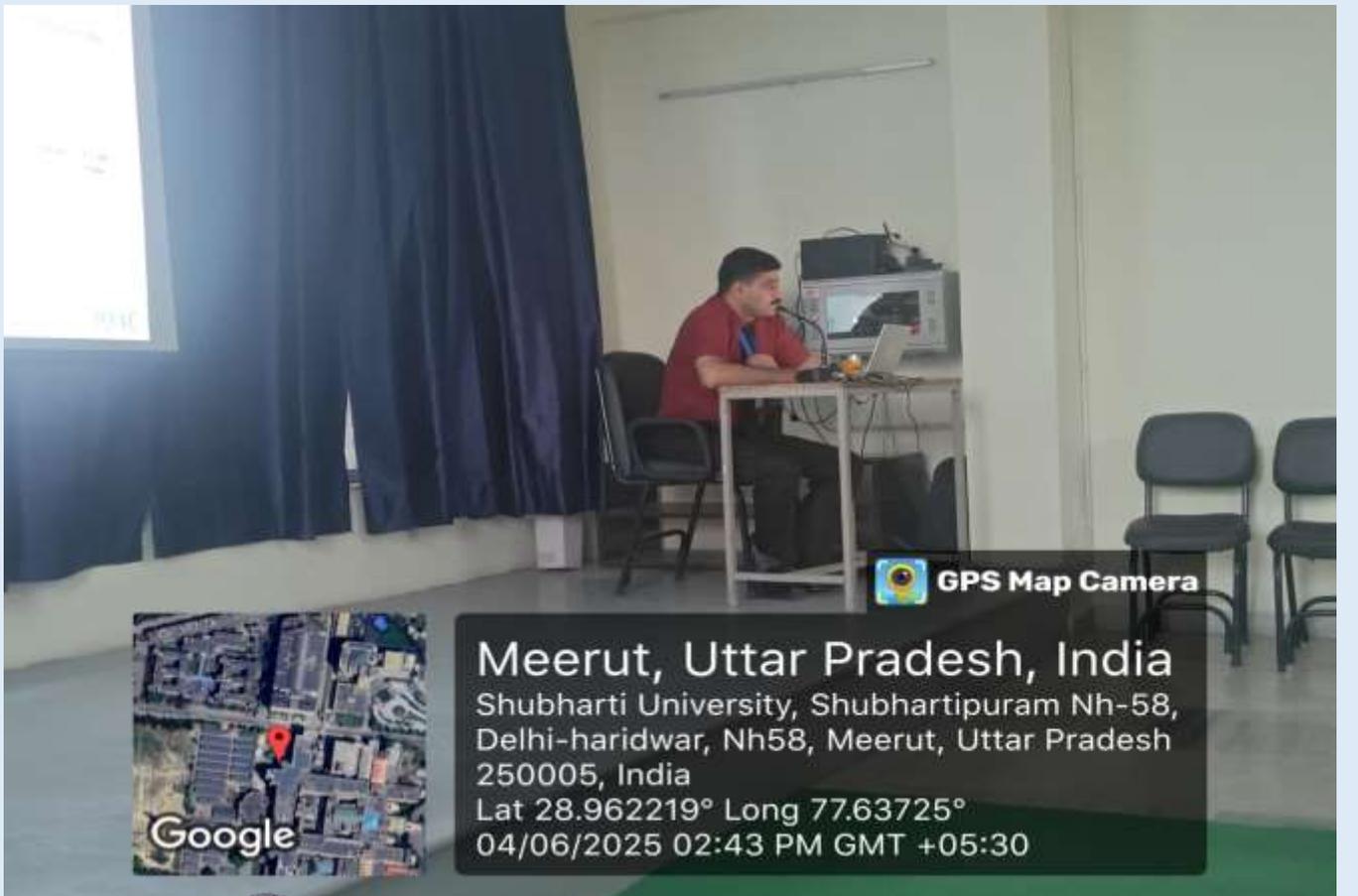




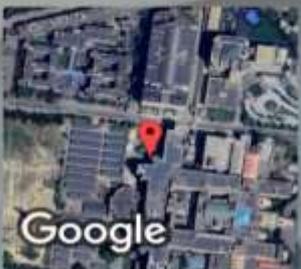
GPS Map Camera



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Delhi-haridwar, Nh58, Meerut, Uttar Pradesh
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ATTENDENCE



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Office of the IQAC

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"Sensitization Program on NAAC Accreditation and Its Requirements" by the Internal Quality Assurance Cell (IQAC)

(For Faculty of Physiotherapy and Allied Health Sciences & Subharti College of Hotel Management)

Attendance Sheet

Date : 04/06/2025

Venue: Seminar Hall, Faculty of Physiotherapy & Allied Health Sciences

Time: 8:30 AM onwards

| S. No. | Name | Designation | Name of Faculty/College/Dept. | Signature | |
|--------|-------------------------------|---------------------------------------|---|----------------------|--------------------|
| | | | | Session 1 | Session 2 |
| | | | | 09:30 AM to 11:00 AM | 2:00 PM to 4:00 PM |
| 1. | Dr. Indraneel Bose | Associate Professor & Officiating HOI | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 2. | Dr. Nitin Gupta | Sr. Associate Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 3. | Dr. Ankit Srivastava | Associate Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 4. | Mrs. Garima Jain Goel | Assistant Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 5. | Mr. Yajvendra Singh | Assistant Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 6. | Mr. Saurabh Tripathi | Assistant Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 7. | Mr. Vikas Sharma | Assistant Professor | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 8. | Mr. Akul Das | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 9. | Mr. Shobhit Singh | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 10. | Mr. Rohil Bhatnagar | Lecturer | Faculty of Physiotherapy and Allied Health Sciences | | |
| 11. | Prof. (Dr.) Jasmine Anandabai | Professor, Dean & Principal | Faculty of Physiotherapy and Allied Health Sciences | | |
| 12. | Dr. Amit Kumar Goel | Associate Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 13. | Dr. Raj Kumar Sharma | Associate Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 14. | Dr. Danish Nouman | Associate Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 15. | Dr. Kayinat Hassan | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | On Maternity Leave. | |





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Office of the IQAC

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E-mail: iqac@subharti.org, Website: www.subharti.org

| S. No. | Name | Designation | Name of Faculty/College/Dept. | Signature | |
|--------|---------------------------|--------------------------|---|-----------------------------------|---------------------------------|
| | | | | Session 1 08:30 AM to 11:00 AM | Session 2 2:00 PM to 4:00 PM |
| 16. | Dr. Uzma Khan | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | | |
| 17. | Dr. Kapil Rastogi | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Kapil</i> | <i>Kapil</i> |
| 18. | Dr. Gaurav Pratap Tyagi | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Gaurav</i> | <i>Gaurav</i> |
| 19. | Dr. Ritika Mani | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Ritika 4/6/24</i> | <i>Ritika 4/6/24</i> |
| 20. | Dr. Yukta Rastogi | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Yukta</i> | <i>Yukta</i> |
| 21. | Dr. Bhagyashree Panda | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Bhagda</i> | <i>Bhagda</i> |
| 22. | Dr. Ambika Kaushik | Assistant Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Ambika</i> | <i>A</i> |
| 23. | Dr. Harsh Rana | Clinical Physiotherapist | Faculty of Physiotherapy and Allied Health Sciences | | |
| 24. | Dr. Damini Kansal | Clinical Physiotherapist | Faculty of Physiotherapy and Allied Health Sciences | <i>Damini</i> | <i>Damini</i> |
| 25. | Dr. Akansha Gurjar | Clinical Physiotherapist | Faculty of Physiotherapy and Allied Health Sciences | <i>Akansha</i> | <i>Akansha</i> |
| 26. | Dr. Prarthana Subhuti Das | Clinical Physiotherapist | Faculty of Physiotherapy and Allied Health Sciences | <i>Prarthana</i> | <i>Prarthana</i> |
| 27. | Dr. Megha Chauhan | Clinical Physiotherapist | Faculty of Physiotherapy and Allied Health Sciences | <i>Megha</i> | <i>Megha</i> |
| 28. | Prof. (Dr.) Kapil Kumar | Director | IQAC | <i>Kapil</i> | <i>Kapil</i> |
| 29. | Ms. Manpreet | Office Superintendent | Faculty of Physiotherapy and Allied Health Sciences | <i>Manpreet</i> | <i>Manpreet</i> |
| 30. | Mr. Saurabh Gupta | Section Officer | Faculty of Physiotherapy and Allied Health Sciences | <i>Saurabh</i> | <i>Saurabh</i> |
| 31. | Mr. Devendra Kumar | Clerk | Faculty of Physiotherapy and Allied Health Sciences | <i>Devendra</i> | <i>Devendra</i> |
| 32. | Mr. Abhit Tyagi | Junior Clerk | Bhikaji Cama Subharti College of Hotel Management, Faculty of Management & Commerce | | |
| 33. | Prof. (Dr.) Shikha Singh | Professor | Faculty of Physiotherapy and Allied Health Sciences | <i>Shikha</i> | <i>Shikha</i> |
| 34. | Mr. Prateek Sharma | Section Officer | IQAC | <i>Prateek</i> | |
| 35. | Mr. Anubhav | Section Officer | IQAC | <i>Anubhav</i> | |
| 36. | | | | | |
| 37. | | | | | |
| 38. | | | | | |

